

The Farmers Market Association of Addison County (FMAAC) Vendor Policies and Application

These rules apply to all weekly markets. Your acceptance of a 10x10 market space indicates that you have read them, you will abide by them, and you will ask if there is anything you don't understand or is not clear.

Rules and Policies for the Summer Market -2026

Summer Market hours in Middlebury's Triangle Park (by the fountain on the green at the corner of Main Street and Merchant's Row)- 2:00 pm-5:30 pm
RAIN, SNOW, SLEET, OR SHINE

Who can be a vendor & how do you become one?

If you are **actively** involved in the growing, raising, picking, baking or making quality goods, you can vend with the Farmers Market Association of Addison County. First, you must complete and submit an application to become a member and pay the annual dues. If you're a returning vendor you can pay your vendor fee up front since you do not have to go through the vetting process. All applicants get notified by email about their acceptance. While any Vermont producer may apply for membership, priority will be given to applications from food/agricultural growers based in Addison County. The goal of the FMAAC is that at least 60% of our Vendors will be based in Addison County and produce agricultural goods, while no more than 40% of our vendors will be prepared food/craft vendors and/or from outside of the county.

What can you sell?

If you and your "family" (may include apprentices, interns and farm workers) grow it, raise it, pick it legally in nature, bake it or make it in Vermont, you can sell it at the Market. You must produce at least 80% of what you sell. You can acquire up to 20% of what is offered for sale from another producer within the state of Vermont. This means that for every five things you offer to sell at the market, no more than one of them may be produced by a different Vermont farm/business. This includes plugs or plants, unless you've put at least 6 weeks of your own labor into them. The farms or businesses you obtain the extra items from (up to 20%) to sell in your vending booth MUST become a member of the market and pay the annual membership fee.

New Market Vendors

You may have to meet with the New Vendor Jury and have them review your product offerings either in person or digitally. The Jury reserves the right to request additional information on all vendor applications. All new craft applications must be submitted with pictures. You will be notified of their final decision within ten (10) business days. If accepted, you will then be notified if there is space available for you. If there is no available new vendor space, you will go on the wait list. Application and acceptance to the Summer Market does not guarantee your acceptance to the Winter Market and vice-versa, although years at the market, unique products, and other factors are considered during the acceptance process.

A Member of the FMAAC shall:

- Conduct themselves at all times in a manner that befits their status as vendors of the Farmers Market Association of Addison County. Their conduct should not bring the market into disrepute.

- Act with honesty and propriety. All activities should be carried out in a manner that preserves and enhances public confidence in the integrity of the vendor and the integrity of the market.
- Courtesy, respect and tolerance are expected in all of your interactions with customers, board members, market staff and other vendors. You are a representative of the market and must act to preserve and enhance public confidence in the market. We appreciate your good will and spirit.

What can't you do?

You are not allowed to sell anything that you don't grow, raise, bake or make. You can't sell items made from kits, baked goods made from commercially prepared or frozen dough, or flea market items. Live animals are not allowed to be sold. You can't be a jobber or wholesaler. You can't run your own raffle or sell tickets to anything without the approval of the FMAAC Executive Board. You can't intentionally set or drop your prices to hurt another vendor. The market Manager and/or an Executive Officer is responsible for mediating all disputes.

Payments: The membership dues are due prior to the start of your first market. All payment plans are at the discretion of the President or Treasurer. **Checks and money orders must be made out to The Farmers Market Association of Addison County or FMAAC.**

- You're responsible for all proper licenses, inspections and certificates associated with your products.
- If you sell food items, or body care products you should have product liability insurance listing FMAAC as additionally insured or complete our insurance waiver. It is your responsibility to be in compliance with all local and state health regulations.
- If your goods are subject to Vermont sales, meals and/or local tax, you are responsible for collecting and reporting those taxes.
- All vendors must take their trash with them after every market. Do not put it in the town trash bins.
- All vendors need to clean their spot after every market. This includes all trash and vegetable scraps.
- Please arrive to the Market and be set up no later than 1:00pm.
- Tent weights are required (at least 20 lbs. per leg).
- Once you are unloaded, you are expected to move your vehicle and DO NOT park your vehicle anywhere along the town green.
- The market runs from 1:30pm - 6pm. All vendors are expected to bring enough inventory to last the entire market and wait until the end of the market to break down and pack up. (Use 'Sold Out' signs if necessary)
- Vendors are expected to be considerate and call the market manager at least 2 days prior to the market if they will be absent. This gives the manager time to schedule any vendors on the waiting list to fill the empty space.
- The market runs rain or shine. The Market Manager will notify should there be any cancellation due to anticipated extreme weather events. If you have any doubts call the Market Manager.
- Vendors who are asked to leave the market will NOT receive a refund of any portion of their paid fees.

Membership fee: \$30 per calendar year (Required to be a vendor and sell at market)

Vendor fee schedule is for a 10x10 outdoor space (does not include the membership fee)

Daily summer market vendor fee - \$20 per market day (Daily fee due upon completion of booth setup each day you vend)

Full-Season Summer market fee (May 6, 2026 – October 28, 2026) = \$312 (\$12 per market x 26 days)

Half-Season summer market fee (May 6, 2026 – July 29, 2026 – or – August 5, 2026 – October 28, 2026) = \$208 (\$16 per market x 13 market days)

When applicable the Market manager or their designate, will collect your weekly vending fee during the market. Payment may be made by cash or check and made out to the Farmers Market Association of Addison County (FMAAC). ***Membership and season fees due by your first market day. All market vendors, except those who have been awarded truck spots, are expected to not park anywhere along the town green side of the street during the market. Your friends and relatives who spend the day visiting you are also expected to not park on the green. If you do not abide by these policies, you may be barred from vending at the following week's Market or the remainder of the season.*** If you have a difference of opinion with another vendor or the Market Manager you have the right to seek redress from the Executive Committee. The Executive Committee's decision is final.

Circle summer market dates you plan on attending:

May 6, 13, 20, 27 June 3, 10, 17, 24 July 1, 8, 15, 22, 29 August 5, 12, 19, 26

September 2, 9, 16, 23, 30 October 7, 14, 21, 28

Please list all items/products you intend to offer for sale:

List % of items you will offer per category? % Agricultural ____ % Prepared foods ____ % Crafts ____

By signing and submitting this contract to the address below, you acknowledge that you have read, understand and agree to have anyone who staffs your booth comply with all the policies listed above.

Farm/Business Name: _____

Address: _____ Phone: _____

Email: _____

Vendor Name: _____ Date: _____

Questions? Contact the FMAAC Market Manager on Market day or email: FMAACVT@gmail.com

Phone: 802-349-4279

Please return your completed application to: FMAAC, PO Box 443, Middlebury, Vermont 05753